

**IDAHO BOARD OF EXAMINERS OF RESIDENTIAL CARE FACILITY
ADMINISTRATORS
Division of Occupational and Professional Licenses
P.O. Box 83720
Boise, ID 83720-0063**

Conference Call Minutes of 5/27/2020

**THIS IS A DRAFT DOCUMENT THAT HAS NOT BEEN APPROVED BY THE
BOARD**

BOARD MEMBERS PRESENT: Kristen E Hyde
Ann F Wheeler
Linda L Simon

BOARD MEMBERS ABSENT: Heidi Brough Nye - Chair
Natalie M Nathan

DIVISION STAFF: Dawn Hall, Deputy Division Administrator
Julie Eavenson, Licensing Group Manager
Nicholas Krema, General Counsel
Betsy Duncan, Board Specialist

The meeting was called to order at 8:00 AM MDT by Linda Simon, acting chair.

BOARD BUSINESS

EXECUTIVE SESSION

Ms. Wheeler made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to consider documents relating to the fitness of an applicant to be granted a license or registration. It was seconded by Ms. Hyde. The vote was: Ms. Hyde, aye; Ms. Simon, aye; and Ms. Wheeler, aye. Motion carried.

Ms. Hyde made a motion to come out of executive session. It was seconded by Ms. Wheeler. Motion carried.

APPLICATIONS

Ms. Hyde made a motion to approve the following for examination:

901173760

It was seconded by Ms. Wheeler. Motion carried.

Ms. Hyde made a motion to approve the following for a second provisional permit, pending receipt of a completed application, without additional fees and with review by the designated Board member:

Elaine West

This is due to the Governor's proclamation for special circumstances caused by COVID 19 shutdowns. Lack of access to take the licensure exam resulted in the candidate's provisional permit expiration without opportunity to fulfill requirements of full licensure.

It was seconded by Ms. Wheeler. Motion carried.

NEXT MEETING is scheduled for June 26, 2020 at 10:00 AM MDT.

ADJOURNMENT

Ms. Wheeler made a motion to adjourn the meeting at 8:33 AM MDT. It was seconded by Ms. Hyde. Motion carried.

Linda Simon, Acting Chair